

**REQUEST FOR PROPOSAL
FOR
PREQUALIFICATION OF CONTRACTORS
Calhoun County School District**

I. INTRODUCTION

Calhoun County School District is requesting written proposals from qualified contractors that are interested in becoming prequalified to provide construction services for the District through December 31, 2022.

II. It is the District's intention to prequalify contractors on an annual basis or for a specific project and this will be applicable to bidding, construction management, design build and any other construction services applications.

III. PROPOSAL INSTRUCTIONS AND GENERAL INFORMATION

Proposal Submissions: Submit seven (7) copies of a written proposal no later than 2:00 PM CST on October 20, 2021.

Calhoun County School Board
Attention: CM Review Committee
20859 Central Avenue East, Room G20
Blountstown, FL 32424

Proposals must be responsive to the requirements and questions of the Request for Proposal for Prequalification of Constructors.

Reservations: Calhoun County School District reserves the right, during the entire process, to reject any and all proposals, to negotiate changes in the new scope of work or services to be provided, and to otherwise waive any technicalities or informalities.

Method of Selection: Proposals will be reviewed by the construction management review committee, which has been appointed by the Calhoun County School Board. The construction management review committee shall review and evaluate the submissions (which shall include, but are not limited to, the eight items listed below) and make recommendations to the Board as to which contractors should be prequalified. Prequalified contractors will be issued a certificate establishing the type of project, dollar amount and limits the contractor is permitted to provide by October 22, 2021.

Please respond by including but not limiting your responses to the following:

1. Ability to comply with Public Entity Crime Statement.
2. Audited financial information current within the last 12 months or verification of the contractor's bonding capacity.
3. General information about the construction company including location, length of time in business, and its principals.
4. Ability to comply with E-Verify per Florida Statute Section 448.095.
5. Contractor trade categories and information regarding the state and local licenses and license numbers held by the applicant.
6. A list of projects completed within the last five (5) years, including dates, approximate value, size, and reference name for each project.
7. Certificates of insurance confirming current workers' compensation, public liability and property damage insurance.
8. A list of all pending litigation and all litigation within the last five (5) years including an explanation of each.

The completed proposal shall be attested to and signed by an authorized officer of the company, the owner, or sole proprietor and notarized.

Request for information shall be in writing. Please do not contact the school board or district staff. Refer all requests to Clemons, Rutherford & Associates, Inc. (CRA), Attention: Greg Kelley, 2027 Thomasville Road, Suite 201, Tallahassee, FL 32308. Any person employed by a firm submitting a proposal is forbidden to contact directly or indirectly the Superintendent, Board member, or staff member of Calhoun County Schools. Violation of this prohibition will result in the firm's proposal being rejected and the firm being disqualified from the review and selection process.