BEREAVEMENT LEAVE

6.548

- I. All full-time Calhoun County School District employees who have completed their first month of employment will be credited with two (2) days paid bereavement leave in the event of a death in their immediate family.
- II. Immediate family is defined as a spouse, parent, sibling, child, grandparent, grandchild, mother-in-law, father-in-law, sister-in-law, brother-in-law or step relative counterparts.
- III. Employees will be credited with paid bereavement leave on a fiscal year basis. Bereavement leave is not cumulative. Employees will not be paid bereavement for days not scheduled to work. A copy of the obituary or other satisfactory document must be attached to the employee's leave request form.

STATUTORY AUTHORITY: 1001.41, 1012.22; 1012.23, F.S.

LAW(S) IMPLEMENTED: 1001.43, F.S.

HISTORY: ADOPTED:5/10/12

**REVISION DATE(S):** 10/10/13; 7/16/15

FORMERLY: New