

**SANITATION AND PREVENTIVE MAINTENANCE****8.20**

- I. The Board shall strive to provide well-maintained schools and facilities which are safe from hazards, are sanitary, and are properly equipped and adequately lighted and ventilated. The Superintendent shall be responsible for maintenance and upkeep of school plants.
- II. The school principal or work site supervisor or designee shall be responsible for maintaining satisfactory standards of sanitation and housekeeping. A formal inspection of all buildings under his/her supervision shall be made at least once each month including all toilet areas, food service areas, storage rooms, and other student or staff occupied areas.
- III. The principal shall report, in writing, to the facilities department any needed repairs to any buildings or the grounds. Any emergency repairs shall be reported to the department by telephone and confirmed in writing.

**STATUTORY AUTHORITY:****1001.41, 1001.42, F.S.****LAW(S) IMPLEMENTED:****1001.42, 1001.43, F.S.****HISTORY:****ADOPTED: 6/12/2007**  
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