

Calhoun County School Focus App

Go To http://calhounflschools.org/focus\_app for links to the app store

To Register for a New account, you will need:

- 1. Your Child's student ID
  This can be obtained from
  the school or in your
  ParentSquare app under the
  menu, then select students,
  click on your student, click
  on dashboard, then overview.
  It is a 9 digit number that
  typically starts with 7.
  - 2. Your child's date of birth
  - the last 4 digits of your child's SSN

For Assistance, Contact Tiffany Nichols, Instructional Technology Specialist

- (850) 674-8734 ext 243
- tiffany.nichols@calhounflschools.org
- cell (850)643-8692

Get emails and text messages from the school and district.

'Download the app for two-way communication

#### **FOCUS**

Check your child's grades and attendance any time with the Focus app.

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Access your child's educational apps and teacher page



Parent
Communication
Apps

ParentSquare

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\*In order to be able to reply to ParentSquare messages you must download the ParentSquare app. To download, search for ParentSquare in your app store and look for the logo.

### Keep Your Contact Info Up To Date

It is important to verify your contact information anytime your phone number or email address has changed. In the app, just go to "account" and you will have the option to update your contact information.

'You will also notice a "combine accounts" option. If you have children in different schools and you aren't receiving messages for all of them, chances are you have multiple accounts. You can use the "combine accounts" option to combine multiple accounts and get all your kids under one account.

# ParentSquare

## Q: Are too many people getting messages about your child?

A: You can contact the data entry clerk at your school or Tiffany Nichols at the Special Programs Office and let them know who should not be receiving messages

Q: Do you want to receive all messages at the end of the day?

A: You can change your notification settings in the app to "digest" "Teachers and admins can override this setting if they want you to receive a message immediately

Q: Does Dad only want to receive a message if there's an emergency?

A: You can turn text and email notifications off, but you will still receive emergency alerts.
You WILL NOT receive attendance messages or school messages, so caution is advised.

#### **Attendance Messages**

Attendance messages make excusing an absence super easy. You can take a picture of the doctor's note and send it in or you can type in a parent note without sending it with your child only for it to end up another crumbled piece of paper in the bottom of his or her backpack.

# Helpful Facts About Attendance Messages

- Attendance message settings cannot be turned off for individuals. In other words, you cannot opt out of attendance messages only.
- 2. Attendance notices are sent automatically based on the attendance data in FOCUS. ParentSquare only receives attendance marked as "absent." At this time, ParentSquare does not have the option to differentiate between excused and unexcused. If you have already excused your child's absence, please ignore the attendance notice or send a message saying that you have excused the absence.
- 3. Your child's teacher takes attendance daily. If you receive an attendance notification and you feel that it is in error and your child was present, please send the teacher a message in ParentSquare so they can correct the error.